**CONFIRMATION OF RECEIPT OF A NORDPLUS HIGHER EDUCATION GRANT**

This form will be kept on file by the grant awarding institution. The grant will normally not be paid until the form has been completed and signed.

Name of the grant holder:         
Social security number:         
Nationality:         
Gender:         
Home address:         
E-mail:         
Telephone number:         
Home institution:         
Subject area at home institution:         
Receiving inst./organisation/company etc.:         
Academic year:         
Time of exchange:         
Duration of exchange (days/hours):         
Bank account holder   
(if other than the grant holder):         
Bank account (IBAN):          
BIC-code/SWIFT-address:         
Grant amount:

Grants are awarded only for eligible activities abroad: teaching, tutoring, development of teaching materials etc. or activities connected to work placements and collaboration with the labour market. The minimum duration is 8 teaching/working hours.

The following rules apply to teacher mobility grants:

* If the grant is paid as an individual scholarship to the teacher a confirmation of grant shall be signed before the payment is made
* A final report on the exchange shall be submitted by the teacher after the exchange has been completed
* A cancellation/termination of the exchange leads to paying back all or some part of the grant
* The teacher is responsible for taking out adequate insurance

I have familiarised myself with the rules above and am committed to follow them in order to receive a Nordplus grant. In case these rules are not met, the grant will be reclaimed partly or in full.

Place and date:

Signature of the teacher:

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